

## PLYMOUTH CITY COUNCIL

**Subject:** Revised Terms of Reference for Overview and Scrutiny  
**Committee:** Co-operative Scrutiny Board  
**Date:** 22 October 2014  
**Chair:** Councillor David James (Chair of the Co-operative Scrutiny Board)  
**CMT Member:** Giles Perritt, Assistant Chief Executive  
**Author:** Ross Jago, Policy Performance and Partnerships  
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**Ref:**  
**Key Decision:** No  
**Part:** I

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### **Purpose of the report:**

This report proposes minor changes to the terms of reference of the Co-operative Scrutiny Board and panels to improve effectiveness. The proposals reflect changes within the local authority and partner organisations which have taken place since the restructure of the scrutiny function in 2013. The revised terms of reference will ensure a clear focus on the transformation programme and the activity which underpins the Council's Corporate Plan. This report details the proposed recommendations for consideration at City Council on 24 November 2014 and includes new terms of reference for each panel.

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### **The Brilliant Co-operative Council Corporate Plan 2013/14 -2016/17:**

The work of the scrutiny function is fundamentally linked to the delivering the priorities within the Corporate Plan and ensuring that the allocation of limited resources is robust and delivers the maximum benefit to the people of Plymouth.

Scrutiny supports the Council's core values and has a key role within the democratic process ensuring that decisions made on behalf of the people of Plymouth are fair, responsible and made in partnership with other organisations within the city and beyond. The Co-operative Scrutiny Board will continue as a 'critical friend' to the executive and will assist in the delivery of quality outcomes for citizens.

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### **Implications for Medium Term Financial Plan and Resource Implications: Including finance, human, IT and land:**

There are no financial implications as a result of these changes. Changes to the terms of reference will allow the monitoring of performance and demonstrate to communities that the council is spending public money effectively on the services and issues important to the city.

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**Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:**

None

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**Equality and Diversity:**

Has an Equality Impact Assessment been undertaken?

**No:** the overall scope of services included within the panel terms of reference remain the same.

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**Recommendations and Reasons for recommended action:**

The new terms of reference for the panels are approved and incorporated into the constitution.

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**Alternative options considered and rejected:**

To continue to operate under the current terms of reference would mean that issues most important to the Council's improvement would not be scrutinised in the most efficient and effective way.

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**Published work / information:**

Existing terms of reference for scrutiny

[http://www.plymouth.gov.uk/council\\_constitution.pdf](http://www.plymouth.gov.uk/council_constitution.pdf)

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**Background papers:**

Title	Part I	Part II	Exemption Paragraph Number						
			1	2	3	4	5	6	7

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**Sign off:**

Fin		Leg		Mon Off		HR		Assets		IT		Strat Proc	
Originating SMT Member Giles Perritt													
Has the Cabinet Member(s) agreed the content of the report? No													